☐ I would like to book exhibition space during **IP Week 2010** from 15 – 17 February 2010

Cost of Exhibiting: £2467.50 (inc VAT)

Name .....

Job Title .....

Company Name .....

Address .....

.....

Telephone ..... Fax .....

E-mail .....

Signature .....

The total amount may be paid by (please tick appropriate payment box):

☐ **Sterling Cheque** or **Draft** drawn on a bank in the UK
I enclose my remittance, made payable to **Energy Institute**, for £ .....

☐ **Credit Card** (below listed cards ONLY):

(Visa) (Mastercard) (Eurocard) (Diners Club) (American Express)

Card Number | | | | | | | | | | | | | | | | Exp | | | | |

3 digit code | | | | |

Credit card holder's name and address .....

.....

Signature ..... Date .....

Upon receipt of completed form, a full set of instructions will be sent out to you.

When completing and sending the form, the purchaser is liable for full payment of the exhibition fee. Payment must be received before the event to secure your exhibition space. In event of cancellation of the exhibition space by the purchaser, a refund, less a 20% administration charge of the total monies due will be made, provided notice was received in writing by 15 January 2010. It is regretted that no refunds will be made or invoices cancelled after this time and the full fee will be payable. Under UK Excise Regulations all countries are required to pay VAT on any event taking place in the UK.

Please complete this form and return it to:

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